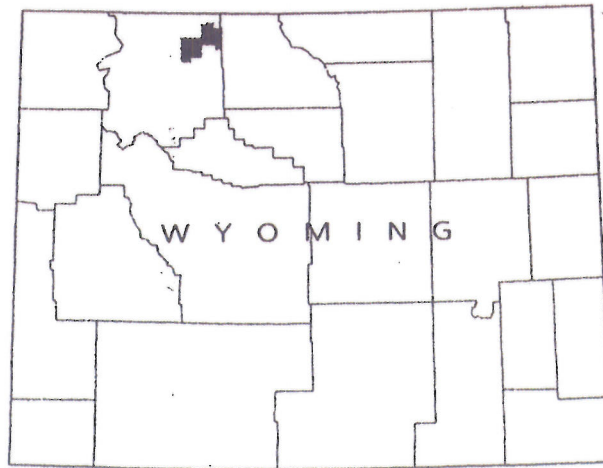


GARLAND LIGHT & POWER

**755 HWY 14A
POWELL, WYOMING 82435**

RATES SHEETS RULES AND REGULATIONS



**PUBLIC SERVICE COMMISSION
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1:288,895

Lian H. Li, Julia Kaprielian, & Gail S. May conducted
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Empire Air Conditioning, CNE's other TEFEL member, has

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DESCRIPTION OF GARLAND LIGHT AND POWER COMPANY'S SERVICE AREA

All or a portion of the following descriptions are Garland's service area and boundaries.

	Township North of the 6 th P.M.	Range West	Portion thereof including those portions of independent lots & tracts therein
Big Horn County	T55N	R 97 W.	Sections 1, 3, the E½ of 3 and Sections 7 thru 36.
Park County	T 53N	R100 and 101	All Sections
	T 54N	R100 and 101	All Sections
	T 54N	R102	Sections 1 and 2; Sections 11 thru 14; and Section 24.
	T55N	R98 thru 101	All Sections
	T55N	R102	Sections 1 thru 3; Sections 10 thru 15; Sections 22 thru 27; and Sections 34 thru 36.
	T56N	R98 thru 101	All Sections
	T56N	R102	Sections 1 thru 3; Sections 10 thru 15; Sections 22 thru 27; and Sections 34 thru 36.

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THE PUBLIC SERVICE COMMISSION OF WYOMING

Garland Light & Power
755 HWY 14A
Powell, WY 82435

Wyoming PSC No. 9
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SCHEDULE OF FEES, AVOIDED COST AND LINE EXTENSION CREDIT

Sheet Number	Description	Charges
23R	Returned Check Charge	\$20
22R	Member Owner deposits	3 months' highest use based on 12-month billing history
22R	Minimum General Service Single Phase Minimum all other classes	\$300 if no billing history exists based on anticipated load
Reconnect Fee		
31R	Service Transfers	\$15
Service Connects		
27R, 28R, 29, 33R & 40R	Normal hours of service	\$ 100
27R, 28R, 29R, 33R & 40R	After hours of service	\$ 135
WINTER HOURS: 8:00 a.m. to 4:00 p.m. Monday through Friday, starting the first full week in October through last full week in April.		
SUMMER HOURS: 7:00 a.m. to 5:00 p.m. Monday thru Thursday, on all weeks that are not Winter hours		
25R	Collection trip fee	\$ 100
37R	Late payment charge	1.5% of undisputed outstanding balance
33R	Providing Clearance for Over height objects	estimated costs in advance subject to true-up
32R	Relocation of Company Facilities	estimated costs in advance subject to true-up
39R	Meter Test for accuracy once in 12 months Two or more times in 12 months	no charge \$40

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Wyoming PSC No. 9
Original Sheet No. 2R

SCHEDULE OF FEES, AVOIDED COST AND LINE EXTENSION CREDIT

12	2017 Avoided Cost	All kWh	\$0.04204 per kWh
16R	Service Estimate Fee		\$105
17R	General Service Single Phase Line Extension Credit		\$550
22R and 23R	PSC Authorized Interest Rate	that can be found at psc.state.wy.us	

MISCELLANEOUS CHARGES

Rates per hour	Regular Time	Overtime
First employee's wages	\$ 70.00	\$105.00
Service Truck Charge	\$ 30.00	\$ 30.00
Utility Truck Charge	\$ 50.00	\$ 50.00
Security Lights	\$85.00 plus materials	
Bulb and photo control replacement only		

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Powell, WY 82435

Wyoming PSC No. 9
Original Sheet No. 3R

APPLICABLE RATES

The Company's published rate schedules state the conditions under which each rate is available for electric service. A Member Owner may take electric service at one location (premises) under more than one rate schedule, if separately metered.

Where one or more rate schedule is available, it shall be the duty of the Company to assist an applicant for service in the selection of the schedule that is most suitable and advantageous for the Member Owner's requirements. If at any time subsequent to the beginning of service, the Member Owner requests the Company to do so, the Company shall advise the Member Owner what rates are available for the class of service being supplied to the Member Owner and the effect thereof on such Member Owner.

Rates are normally established on a twelve-month basis. A Member Owner having accepted a rate suited for the Member Owner's service requirements may not change to another rate within a twelve-month period unless there is a substantial change in the character or condition of his service.

A copy of every tariff and rate schedule under which electric service is being furnished shall be available to the public upon request at the Company's local office.

No jurisdictional rate or tariff shall be instituted, added, deleted, changed, closed or discontinued, except pursuant to order of the Wyoming Public Service Commission.

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Garland Light & Power
755 HWY 14A
Powell, WY 82435

Wyoming PSC No. 9
Original Sheet No. 4R

CLASSIFICATION OF ACCOUNTS

"A" Rate General Service Single Phase

This rate shall be applicable to all Member Owners of Garland Light & Power Company (or Company) for general purpose single-phase service, provided that the rating of individual single-phase motors served hereunder shall not exceed ten horsepower (10 hp) and that the installed transformer capacity is twenty-five (25) kVa or less.

"B" Rate Irrigation

This rate shall be applicable to all Member Owners of the Company in all areas served by the Company's system for irrigation pumping where single-phase or three-phase service is available or it is feasible to provide it and provided that the rating of a single-phase motor served hereunder shall not exceed ten horsepower (10 hp).

"C" General Service over 25 kVa or Three Phase

This rate shall be applicable to all Member Owners of the Company in all areas served by the Company's system to the extent that appropriate facilities exist or it is feasible to install them, for general purpose loads in excess of 25 kVa of installed transformer capacity or three phase.

"D" Net Metering Service

This rate is available to all Member Owners receiving service that have install and uses a solar, wind, biomass or hydroelectric generating facility with a capacity of not more than twenty-five (25) kilowatts.

"E" Renewable Resource Power Service

This rate is available to all Member Owners receiving service under any of the Company's rate schedules who agree to purchase: Blocks of renewable resource generated power.

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Garland Light & Power
755 HWY 14A
Powell, WY 82435

Wyoming PSC No. 9
Original Sheet No. 5R

RULES AND REGULATIONS

Upon approval by the Wyoming Public Service Commission, the following rules and regulations shall augment those Rules established by the Wyoming Public Service Commission governing the supplying and the Member Owner taking of electric service. They shall become a part of every application for service made by the Member Owner and the resultant inferred contract between the Company and any Member Owner taking service, unless modified by special terms negotiated between the Company's Board of Directors and the Member Owner, and approved by the Wyoming Public Service Commission, if required.

These rules and regulations may be revised, amended, supplemented or otherwise changed from time to time by the Company's Board of Directors upon approval by the Wyoming Public Commission.

Copies of these rules and regulations are available at the office of the Company and will be furnished upon request.

The Commission Rules, together with these rules, supersede and cancel all previous rules and regulations pertaining to the supplying and taking of the Company's electric service.

NO PREJUDICE OF RIGHTS

The failure of the Company to enforce any of the terms of these rules and regulations shall not be deemed as a waiver of the right to do so.

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Garland Light & Power
755 HWY 14A
Powell, WY 82435

Wyoming PSC No. 9
Original Sheet No. 6R

OFFICE HOURS

The Company's office hours shall be:

WINTER HOURS: 8:00 a.m. to 4:30 p.m. Monday through Friday, starting the first full week in October through last full week in April.

SUMMER HOURS: 7:00 a.m. to 5:30 p.m. Monday through Thursday, on all weeks that are not winter hours.

The office will not be open during the following holidays (or the day immediately preceding or following if the holiday falls on a Saturday or Sunday):

New Year's Day
Memorial Day
Labor Day
Thanksgiving Day
Christmas Eve Day

Good Friday
Independence Day
Friday after Thanksgiving
Christmas Day

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Section 1 UTILITY SERVICE AND FACILITIES; QUALITY AND ADEQUACY

a The Company shall furnish its Member Owners safe, adequate and continuous service in accordance with accepted good practice, and to that end shall maintain its entire plant and system in such condition as to enable it to furnish such service, and shall inspect its system and facilities in such manner and with such frequency as may be necessary to obtain knowledge of their current condition and adequacy

b (i) The Company shall construct, install, operate and maintain its plant, including structures, equipment and lines, in accordance with accepted good engineering practice and maintain the Company's voltages within the limits of ANSI 84.1 The Company shall use reasonable diligence to supply a steady and continuous utility quality electric service to each Member Owner at the point of delivery, but will not be liable to the Member Owner for damages occasioned by irregularities or interruptions beyond its control.

b (ii) The Company shall use portable voltmeters or electronic monitors capable of recording the continuous voltage in time for testing power quality and reliable operation. These instruments shall be of a type and capacity suited to the voltage supplied and adequate to comply with Section 18 of these rules;

b (iii) The Company shall conduct voltage surveys each year or upon a Member/consumer request to adequately indicate the character of service furnished to its Member Owner and to demonstrate compliance with voltage requirements. All voltage surveys shall include measurements at the point of delivery or nearest downstream device; and

The type of electric service which will be furnished to the Member Owner will depend on the location, size and type of load to be served. It is necessary that the Member Owner obtain from the Company the information as to the phase and voltage of the service that can and will be furnished before proceeding with the purchase of motors or other equipment. The Company renders 60 hertz (Hz) service from circuits of the following standard characteristics:

<u>Nominal System Voltage</u>	<u>Safe Operating Limits</u>	<u>Type of System</u>
a. 120 volts	114 - 126 volts	Single Phase, 2 wire
b. 120/240 volts	228 - 252 volts	Single Phase, 3 wire
c. 208Y/120 volts	197 - 218 volts	Three Phase, 4 wire Y
d. 240/120 volts	228 - 252 volts	Three Phase, 4 wire D
e. 480/240 volts	456 - 504 volts	Three Phase, 4 wire D
f. 480/277 volts	456 - 504 volts	Three Phase, 4 wire Y

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If a Member Owner requests voltage other than the Company's standard service voltages, it shall be the Member Owner's responsibility and expense to install equipment with which to transform the service voltage to the required level. Any such equipment installed must be approved by the Company prior to being placed in service.

Primary metered services will only be installed on services requiring over 25 kVa capacity or a three (3) phase installation. The applicable rate for primary metered services will be Rate Code C, General Services Over 25 kVa.

The point of delivery is the point at which the electric supply system of the Company connects to the wiring system of the Member Owner. On a primary metered service, the delivery point is at the meter. On primary metered services, the Member Owner is responsible for locating underground lines beyond the point of delivery. Liability and maintenance of lines, transformers or any other equipment past the point of delivery will be the responsibility of the Member Owner receiving the primary metered service.

Section 2 CHANGE IN SERVICE

The Company will give, such information and assistance as is reasonably possible and necessary in order that Member Owners may secure safe, reliable and efficient electric service.. The Commission and Member Owners will be given advance notice of any change made or proposed to be made in any condition as to service, which would affect the efficiency of service or the safe operation of appliances or equipment which may be in use by the Member Owner.

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Original Sheet No. 10R

Section 4. CONSTRUCTION AND MAINTENANCE STANDARDS

- (a) The Company shall construct, install, operate and maintain its plant, including structures, equipment and lines, in accordance with accepted good utility practice and in a manner that prevents injury to persons or property, promotes the safety, health, comfort and convenience of its Member Owners, employees and the general public and eliminates interference with the service furnished by other facility operators or telecommunication companies.
- (i) The Company shall construct, install, operate and maintain its facilities in accordance with NEC and NESC Standards along with RUS standards.
- (b) The Member Owner assumes full responsibility for the electrical facilities upon Member Owner's premises at and from the point of delivery thereof, and for the wires, apparatus, devices and appurtenances thereon used in connection with the service.

The Member Owner shall indemnify and hold harmless the Company against all claims, demands, cost or expense for loss, damage or injury to persons or property in any manner directly or indirectly arising from, connected with or growing out of the transmission or use of current by the Member Owner at or on the Member Owner's side of point of delivery.

- (c) The point of delivery of electric service shall be at the point at which the electric supply system of the Company connects to the wiring system of the Member Owner.

Prior to the start of construction, the Member Owner shall communicate to the Company the exact location of the service and the anticipated load. Location of the point of delivery shall be designated by authorized Company personnel. The Member Owner must designate and provide, free of expense to the Company, a mutually agreed upon location for the pole, transformer(s), meter(s) or other equipment necessary for energizing the service.

On overhead construction, the terminus of facilities owned by the Company will be the point where the Company's overhead service drop connects to the Member Owner's service conductors -- whether on a pedestal, building or on a structure. The Member Owner will own and be responsible for maintenance of all facilities beyond that point.

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Wyoming PSC No. 9
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Section 4. CONSTRUCTION AND MAINTENANCE STANDARDS

For underground construction, the point of delivery is that point where the Company's service lateral connects to the Member Owner's service entrance conductors -- usually the metering point -- whether on a pedestal, building structure or pole. The Member Owner will own and be responsible for maintenance of all facilities beyond that point.

(d) No attachments shall be made to the Company's poles and other equipment without prior permission. Attachments to the Company's poles and other equipment shall only be allowed after Company approval and, if applicable, execution of special "joint use" contracts, specifying, but not limited to, schematic drawings of attachments(s), term of contract and fees.

Certain attachments such as yard lights, meter main, housing protective apparatus (breakers, fuses, conduit, outlets, etc.) approved by the Company will be permitted without contracts or drawings.

Any attachment to the Company's poles or equipment shall conform to the standards and clearances of the National Electric Safety Code.

Attachments not negotiated for between the owner and agreed to by the Company with a joint use contract may be removed by the Company. Upon discovery of an unauthorized attachment, the owner, if known, shall be notified and given ten (10) days to remove same. If the attachment is believed to cause an unsafe condition, the attachment will be removed upon discovery.

Any attachment removed by the Company shall be held at its headquarters office in Powell, Wyoming, for ninety (90) days and may be reclaimed by payment of the labor and overhead costs incurred by the Company to remove the attachments. After ninety (90) days, unclaimed attachments shall become the property of the Company.

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Wyoming PSC No. 9
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Section 4. CONSTRUCTION AND MAINTENANCE STANDARDS

INSPECTION OF MEMBER OWNER'S ELECTRIC SERVICE

The Company shall have the right, but does not assume the duty, to inspect the Member Owner's electrical facilities from time to time, and to refuse to commence or continue service if an installation fails to meet code requirements, is defective or hazardous, or for any other reason is considered to be an unsafe operating condition.

LOAD BALANCE

In every instance, the Member Owner's wiring installation shall have a sufficient number of branch circuits and be so connected that the load on each side of the supply neutral conductor shall be as nearly equal as is practicable.

GROUNDING

The Member Owner's wiring system shall be effectively grounded as required by the National Electrical Code and by means and methods specified therein. In particular, the neutral is to be grounded at the main service equipment or disconnect.

LOW POWER FACTOR EQUIPMENT

Should the Member Owner install any electrical device or devices creating a low power factor, the Company may require the Member Owner to provide, at his own expense, power factor corrective equipment which will maintain the power factor of each device at not less than ninety-five percent (95%). Billing will be adjusted to correct for average power factor lower than ninety-five percent (95%) in accordance with the applicable rate schedule.

Such corrective equipment should normally be installed in the circuit between the low-power factor devices and the switch controlling the devices in such a manner that the corrective equipment will operate only when such devices are in operation.

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Section 4. CONSTRUCTION AND MAINTENANCE STANDARDS

INTERMITTENT, HARMONIC DISTORTION OR HIGHLY FLUCTUATING LOAD

If the Member Owner uses any equipment with highly fluctuating load characteristics, or having an abnormal effect on voltage, Garland Light & Power will determine the impact of these loads on the electrical system and reserves the right to ensure proper service to all Member Owners.

Garland Light & Power reserves the right to require the Member Owner to install, at the Member Owner's expense, suitable equipment that will isolate or correct the disturbing effect to levels or limits acceptable to Garland Light & Power.

Power quality standards as set forth in ANSI C84.1 Range A, IEEE 519 are guidelines for evaluating load characteristics.

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Section 5 INFORMATION TO APPLICANTS & CONSUMERS

APPLICATIONS FOR MEMBERSHIP AND SERVICE

Any person, firm, association, corporation or public entity desiring electric service from Garland Light & Power Co. is required to sign a Membership Application for Electric Service together with any deposit as required in Section 7, Member Owner Deposits of the Company's rules and regulations.

Each Member Owner shall have only one (1) membership in his or her name. The Member Owner may have more than one service connected under one membership.

Every application shall be made in the true name of the applicant desiring or using service. If this provision is violated, it shall constitute fraud and the Company may discontinue service. Any person using the electric service of the Company who has failed to make application for such service shall be liable to the Company for payment therefor under the applicable rate schedule.

Any person who has applied and received the Company's electric service shall be responsible for all bills charged in his or her name from the time of connection until such time as the applicant notifies the Company in writing that service is no longer needed and that he or she will not be liable for subsequent service at the location. A Member Owner no longer desiring service must notify the Company of his or her intent to discontinue service in order to avoid liability for payment for subsequent service at such location.

The Company shall not be required to connect a service when the applicant has an unpaid account owing to the Company or has been disconnected because of violation of the Company's rules and regulations or non-payment of bills until such unpaid account has been paid in full, reconnection charges have been paid and the Member Owner has complied with all of the Company's rules and regulations with respect to service connections.

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Wyoming PSC No. 9
Original Sheet No. 15R

-
- (a) The Company shall give, upon request, such information and assistance as is reasonably possible and necessary in order that a Member Owner may secure safe, adequate and reliable service.
- (b) A copy of every tariff and rate schedule under which electric service is being furnished shall be available to the public upon request at the Company's local office.

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Original Sheet No. 16R

Section 6. SERVICE CONNECTIONS AND LINE EXTENSIONS.

PERMANENT SERVICES: OTHER THAN SUBDIVISIONS

DEFINITION

Permanent service is defined as a service to loads of a permanent nature with contracts for service for a term of not less than five (5) years.

SERVICE ESTIMATE FEE

The applicant shall tender unto the Company a non-refundable estimate charge to perform a cost estimate of the project. The estimate charge will be applied to the total cost of the line extension when completed and retained if the line extension is withdrawn. Cost estimates will only be valid for ninety (90) days. Charge as referenced on Sheet No 2R.

REQUEST TO CONSTRUCT NEW SERVICE

A Member Owner who requires a new service in the Company's service area should submit the request to the Company. Upon receipt of a request for new service the Company will prepare an estimate of the costs of material, direct labor, transportation and overhead costs. Said estimate shall be effective for ninety (90) days following the date the estimate was prepared.

Total estimated amounts must be paid by the applicant in advance of construction. Following the date final construction costs are computed, over payments will be refunded and under payments will be billed the balance of the total cost of construction.

In general, a building or other premises shall be served through only one set of service conductors.

At the option of the Company, more than one service to a single consumer at one location will be permitted when the physical or electrical characteristics of the facilities served require more than one service in the interest of good engineering and operating practices.

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Garland Light & Power
755 HWY 14A
Powell, WY 82435

Wyoming PSC No. 9
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LINE EXTENSION CREDIT

For new General Service, Single-Phase; Rate Code A services the Company shall invest a line extension credit based on the most current Cost of Service Study for Member Owners to return the cost of the line extension credit to the new service over a five (5) year period.

Referenced on Sheet No. 2R .

Line extension credit will not apply to new Irrigation; Rate Code B, General Service Over 25 kVa or 3 Phase; Rate Code C or Net Metering; Rate Code D.

CONTRIBUTIONS-IN AID-OF CONSTRUCTION

Any line extension cost less the applicable line extension credit shall be termed as a contribution-in-aid of construction and will be due and payable by the Member Owner before construction will commence. If the actual costs to perform the line extension are less than or more than the estimate the Member Owner will be refunded or billed for the difference in contribution-in-aid of construction and actual costs when the line extension is complete.

The Member Owner will be responsible for all construction costs incurred to install each new service, less the line extension credit listed above.

The Member Owner will be responsible for providing the meter loop and coordinating installation with the electrician of his or her choice.

RIGHT OF WAY

Without reimbursement by the Company, the Member Owner will furnish to the Company, permits, certificates and/or rights-of-way satisfactory to it across the property owned or controlled by the Member Owner for the Company's distribution voltage of overhead or underground lines or extensions thereof necessary or incidental to the supplying of service to the Member Owner.

The Company will use reasonable diligence in protecting a property owner when providing or maintaining overhead or underground service connections. The Company shall have the right to clear its service connections of any interfering tree, shrub or other obstruction.

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START OF CONSTRUCTION

Construction shall not commence until the company has received the necessary contribution in aid of construction, easements, permits, service contract and Member Owner deposit if required.

Referenced on Sheet No. 1R

ADDITIONAL CONSUMERS ON A LINE EXTENSION

If additional Member Owners make application for service, within a line extension already constructed, within a (5) five year period, the contribution-in-aid of construction paid by the initial Member Owner will be pro-rated. The initial Member Owner will be refunded the pro-rated contribution of the new Member Owner's share of the initial line extension.

REQUEST FOR TEMPORARY SERVICE

An applicant requiring a new service that will be temporary and not permanent shall pay in advance all costs of installation and removal, less salvage value, of facilities installed by the Company to serve the temporary service.

In addition, the Member Owner shall pay the regular rates applicable to the class or classes of service rendered. All rules apply as if the service is a permanent service.

SPECIAL CONTRACTS

Should a request for service be received by the Company that is not available under the Company's existing rate schedules or rules and regulations, then a special contract for service can be put into effect, subject to the approval of the Board of Directors and filed with the PSC.

IDLE SERVICES

Idle service is defined as a service that has been discontinued and has produced no revenue for a period of 12 months.

At the end of the 12-month period, the Member Owner will be notified by certified mail, return receipt requested, to the last known address of the options concerning the idle service with 30 days in which to respond.

If no response is received within the 30-day period, then service facilities will be removed at the convenience of the Company.

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The Member Owner shall have the following options:

1. Leave the service facility energized for which the Member Owner will pay the monthly facility charge plus any kWh usage measured on the metering equipment; or
2. Remove the entire service facility at no cost to the Member Owner.

Retired service facilities will be rebuilt upon request under the existing line extension policies in effect for new services as filed with the Commission.

Multiple services served from one transformer will be exempt from this rule .

Purpose: To retire service facilities and equipment that in the view of the Company is no longer economically feasible to maintain or that can be reused to provide new electrical service within the Company's service territory.

ELECTRIC LINE EXTENSIONS -- REAL ESTATE SUBDIVISIONS

When an application for service is made to the Company, by an owner or developer of a real estate subdivision, said applicant must provide the Company with a map of the proposed subdivision, said document being previously approved by the Park or Big Horn County Zoning Department and Board of County Commissioners of Park or Big Horn County, Wyoming.

RIGHT OF WAY

In any real estate development wherein the Company is requested or desires to install underground distribution facilities for service to existing and future Member Owners located therein and the dedicated utility easements are found to be insufficient for such installation, the owner (developer) shall, upon request, furnish any additional easements required for such installation by the Company.

The Company's obligation to render service to a Member Owner is contingent upon its ability to secure the necessary rights-of-way for its facilities across intervening properties.

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SIMPLE AND MINOR SUBDIVISIONS

Primary underground electric distribution extensions to simple and minor real estate subdivisions, and within simple and minor real estate subdivisions, will be constructed, owned and maintained by the Company, when the individual, partnership, company or corporation effecting the subdivision pays, in advance, all estimated costs of construction, to provide primary distribution service to each of the lots. Existing primary overhead distribution lines may be used to serve lots in said subdivisions where it would cause a duplication of service to install underground electric distribution at the discretion of the company. All costs to upgrade the existing primary overhead distribution lines will be included in the subdivision estimate.

MAJOR SUBDIVISIONS

Primary underground electric distribution extensions to major real estate subdivisions, and within major real estate subdivisions, will be constructed, owned and maintained by the Company, when the developer, individual, partnership, company or corporation effecting the subdivision pays, in advance, all estimated costs of construction, to provide primary distribution service to each of the lots within each phase of the subdivision, as described below.

Major subdivision may be completed in phases, provided the phases are approved by the Park or Big Horn County Planning and Zoning Department and the board of County Commissioners of Park or Big Horn County, Wyoming. All underground primary distribution lines will be installed in each phase before any lots are sold in a subdivision phase. Written agreement will be required between Garland Light & Power Co. and the Subdivision developer. As each phase is extended the developer will be required to pay in advance all costs of distribution lines in each phase. Existing primary overhead distribution lines may be used to serve lots in said subdivisions where it would cause a duplication of service to install underground electric distribution at the discretion of the company. All cost to upgrade the existing primary overhead distribution lines will be included in the subdivision estimate.

To avoid long interruption of service to member/consumers, the Company requires all new subdivisions be installed with a loop feed for said subdivision at the expense of the developer.

The estimated costs referred to above, include all labor, material, engineering and underground charges applicable to the line extensions.

Before any construction of underground primary distribution lines begins, the developer shall notify the Company, in writing, that all grades and grading are completed within 6 inches of final grade in said subdivision.

Once the complete primary installation is completed, electric service to individual lots will be provided to the lot owner, as provided in the Company's line extension policy. Referenced on Sheet No. 17R.

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Section 7 MEMBER OWNER DEPOSITS

The Company may require a deposit to guarantee payment for each service any Member Owner or applicant has in or requests to be in his or her name. The Member Owner's deposit shall be held for the purpose of guaranteeing payment of services rendered. The Company may refuse service to an applicant or discontinue service to a Member Owner for failure to comply with this section. The Company shall apply the policies governing Member Owner deposits uniformly.

a) The Company may require a deposit if:

- i. A prior service account with the Company remains unpaid and undisputed at the time of application for service;
- ii. Service from the Company has been terminated for:
 - A. Nonpayment of any undisputed delinquent bill;
 - B. Failure to reimburse the Company for damages due to the Member Owner's negligent or intentional acts; or
 - C. Acquisition, diversion or use of service without the authorization of or knowledge by the Company.
- iii. Information provided upon application for service is materially false or a misrepresentation;
- iv. The application is for initial service with the Company or the applicant did not have service with the Company for a period of at least 12 consecutive months during the past four years;
- v. The applicant or non-residential Member Owner is unable to pass the Company's objective credit screen. In order to pass the objective credit screen, the applicant or non-residential Member Owner must fulfill one or a combination of the following:
 - A. Received 12 consecutive months of service from the Company, with the undisputed portions of the 12 most recent bills paid in full when due;
 - B. Have a favorable credit rating with a third-party credit reporting agency or financial risk assessment agency. The Company shall use "ONLINE Utility Exchange" for credit history. If a Member Owner refuses to provide information necessary to obtain the credit history, a security deposit may be charged; or
 - C. Receive a favorable credit rating from the Company's financial risk assessment agency; or
 - D. Provide an acceptable letter of credit or business reference.
- vi. The request is for service at an address where a former Member Owner with an undisputed delinquent bill for service still resides or conducts business;
- vii. The applicant for service, or Member Owner, has been brought within the jurisdiction of the bankruptcy court, or has had a receiver appointed in a state court proceeding, within the five-year period immediately preceding the request for service; or

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- viii. The Company has determined that it has a significant financial risk in continuing to provide service to a specific load or non-residential Member Owner. The Company and Member Owner may attempt to reach a deposit agreement. If the Company and Member Owner are unable to reach an agreement, the Company shall file a confidential petition requesting expedited review and Commission approval prior to collecting the Member Owner deposit. The petition shall contain the basis for the Company's determination, the amount of deposit sought and sufficient information for the Commission to contact the Member Owner.
- b) The Company shall not require a deposit as a condition of new or continued utility service based upon any criterion not specifically authorized by the Rules of the Commission.
- c) The required deposit shall not exceed the total amount of the Member Owner's estimated bill for three months of highest use based on the premises' monthly bills during the immediate previous 12-month period. If billing information for the immediate previous 12-month period is not available, the minimum deposit referenced on Sheet No. 1R, shall apply for General Service Single Phase Member Owners. For all other rate classes the deposit will be based on anticipated service characteristics and anticipated load.
- d) The Company shall retain records showing:
- The name and address of each Member Owner making the deposit;
 - The date and amount of the deposit; and
 - Each accounting transaction concerning the deposit.
- e) The Company shall provide the Member Owner a non-assignable receipt or other record of deposit, showing the date and amount received.
- f) The Company shall calculate simple interest on deposits at the Commission Authorized Interest Rate, referenced on Sheet No. 2R. Interest shall apply only to deposits held for at least six months, but shall accrue from the initial date of deposit through the date the deposit is returned to the Member Owner.
- g) The Company may accept a written guarantee from an acceptable guarantor in lieu of a deposit to pay a Member Owner's bill. After the Company has verified the Member Owner's identity, the Member Owner shall agree to permit the Company to provide the Member Owner's account information to the guarantor upon the Member Owner's default.
- h) Deposits and any unpaid interest earned on deposits shall be applied as a credit to the Member Owner's bill, unless requested by the Member Owner to be refunded, when:
- The accrued interest equals or exceeds \$10.00. The Company shall apply the credit at least annually;
 - A residential Member Owner has received 12 consecutive months of service, with no cause to disconnect; and the Member Owner's bills have been paid when due;

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Original Sheet No. 23R

- iii. A commercial or industrial Member Owner has received 12 consecutive months of service, with no cause to disconnect; the Member Owner's bills have been paid when due; and the Member Owner passes the Company's objective credit screen; or
- iv. Service is discontinued. The Company shall not require the Member Owner to provide the original receipt in order for the deposit to be returned. Any credit balance on the account after the deposit is applied shall be refunded to the Member Owner. If the Company is unable to make the refund due to lack of knowledge of the Member Owner's location, additional interest will not accrue after the service discontinue date. The Company shall manage such deposits as unclaimed property as required by Wyoming law (W.S. § 34-24-109).

CHARGES FOR RETURNED CHECKS

When a Member Owner's check issued as payment for connect fee, security deposit, electricity or supplies and materials is charged back to the Company marked "insufficient funds," "inactive account," "account closed" or other reasons caused by the Member Owner and resulting in additional accounting processes, the amount of the check will be added back to the Member Owner's account(s), and a charge as referenced Sheet No. 1R will be assessed.

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Section 8 REFUSAL to SERVE NEW MEMBER OWNERS OR EXPAND EXISTING SERVICE

The Company may refuse to provide, expand or materially change service to a Member Owner.

- a) If the Company does not have adequate facilities to render service requested and the Member Owner will not pay the line extension costs;
- b) If the requested service appears to be unsafe, or likely to adversely affect service to another Member Owner; or
- c) The requesting Member Owner is indebted to the Company for service previously rendered and satisfactory payment arrangements have not been made with the Company.
 - (i) If indebtedness for service rendered at a former location is in dispute, the requesting Member Owner shall be provided service at the new location upon complying with the utility's deposit requirements and paying the amount in dispute. Upon settlement of the disputed amount, any balance due the customer shall be refunded with accrued interest at the Commission Authorized Interest Rate. Reference Sheet No. 2R.
 - (ii) The utility shall not refuse service to a new customer because of debts of a previous customer at the same location.
 - (iii) The utility may refuse service due to unpaid line extension charges for facilities serving the location.
- d) If the service requested is located outside the Company's certificated service area.
- e) When the applicant uses an alias or the name of a relative or other person as a mechanism to avoid payment of any previous indebtedness to the Company.

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Section 9 DISCONTINUATION OF SERVICE TO MEMBER OWNERS

When a delinquent account owed to the Company is not paid within the guidelines prescribed by the Company rules, an employee of the Company will travel to the location with the intent of discontinuing the service that is subject to discontinuation for non-payment. The employee, out of courtesy, may make an effort to collect the bill prior to removing the meter. In this event, a collection charge as referenced on Sheet No. 1R shall be added to the bill for each trip required to collect the delinquent account.

Delinquent notices will be mailed after the 20th of each month on all delinquent accounts.

Prior to discontinuance of service, the Company shall give a least seven (7) days' written notice to residential Member Owners and three (3) days' written notice to non-residential Member Owners.

Notice shall be effective when a copy is provided to the Member Owner in person, by telephone after Member Owner verification, or received by U.S. mail at the Member Owner's last known mailing address. Additional notice may be provided electronically. The notice shall contain:

1. The name of the person whose account is delinquent and the service address to be discontinued;
2. The rule or regulation violated or the amount of unpaid bill on account;
3. The effective date of the notice and the date on or after which service is to be discontinued;
4. Garland Light & Power's specific address and telephone number for information regarding how to avoid service discontinuation;
5. The names of agencies or organizations that have notified Garland Light & Power that they render assistance to eligible persons who are unable to pay their utility bills; and
6. A statement advising the Member Owner how to contact the PSC if discontinuation is disputed.

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The Company shall attempt to make actual contact with the Member Owner either in person or by telephone, after Member Owner verification, before discontinuing service during the cold weather period of November 1 through April 30.

For residential Member Owners, the notice shall inform the Member Owner that, if prior to the initial date for the discontinuation, the Member Owner provides the Company with written verification from a health care provider responsible for the care of a Member Owner or his/her cohabitants stating that his or her health or safety would be seriously endangered if service were discontinued, the Company shall extend the date for discontinuation set forth in the notice by 15 days (22 days total) to allow for bill payment.

The Company shall also provide notice of discontinuation or account delinquency to a third party if a Member Owner or person acting for the Member Owner has requested that the Company do so after Member Owner identification verification. The right to request third-party notification does not create third-party liability for payment.

If the Member Owner defaults, the Company shall provide the discontinuation notice to any guarantor and Member Owner simultaneously. The guarantor's service shall not be subject to discontinuation as a result of the Member Owner's default.

The Company shall remove a guarantor when:

- The Member Owner has received 12 consecutive months of service with no cause for discontinuation, bills have been paid when due and the Member Owner passes an objective credit screen;
- The guarantor has paid all amounts due for service through the date the Company receives the request to terminate the guarantor agreement; or
- An additional agreement with the Company is in place.

Discontinuations shall take place during the hours of 8:00 am to 3:00 pm, Monday through Thursday during winter hours and 7:00 am to 4:00 pm, Monday through Wednesday during summer hours.

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The Company shall not discontinue service for bill nonpayment:

- a. On a legal holiday or the day before;
- b. During the period from December 24th through January 2nd, inclusive
- c. On any day the Company cannot reconnect service;
- d. If the Member Owner enters into a payment agreement for delinquent billing and complies with the payment arrangements;
- e. If the Member Owner owes the Company due to a meter or other billing error and the Member Owner complies with the payment arrangements;
- f. If the Member Owner owes the Company money at a previous address for a different class of service;
- g. If payment is due for non-utility service or merchandise;
- h. If a Member Owner is paying bills on time, even though a former Member Owner with an undisputed delinquent bill for service resides or conducts business at the same address;
- i. If the utility bill is in dispute and the Member Owner duly pays the Company bill portion that is not in dispute; or
- j. If the forecasted temperature by a reputable source is to be below 32° F in the impending 48 hours, or if conditions are otherwise especially dangerous to health, and;
 1. If Member Owner is unable to pay for service in accordance with the Company's billing requirements; and is actively seeking government assistance or has exhausted such assistance; or
 2. Is able to pay for service in installments only.
- k. The Company shall assist elderly and handicapped persons who are unable to pay their utility bills with determining available government assistance.
- l. The Company may discontinue service to a Member Owner without advance notice for reasons of safety, health, cooperation with civil authorities, fraudulent use, tampering with or destroying utility service facilities or Member Owner's failure to comply with the Company curtailment procedures during supply shortage.
- m. Upon a Member Owner's or legally authorized person's request, the Company shall make reasonable efforts to terminate the Member Owner's service as requested. Before discontinuation of service, the Company shall inform the Member Owner of any additional charges for afterhours service discontinuation. The service hours are referenced on Sheet No. 1R.

1. DISCONTINUANCE - WITH NOTICE

The Company may discontinue electric service following proper notice as set forth in these rules and regulations for the following reasons:

- a. Refusal by the Member Owner to provide the Company access to its equipment upon the Member Owner's premises.
- b. Violation of any Company rules or regulations or non-compliance with any applicable federal, state or municipal or other local laws, rules and regulations.
- c. Violation or non-compliance with the Company's Rules and Regulations.

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- d. Failure of the Member Owner to make application for service
- e. Failure of the Member Owner to make application for electric service in the true name of the Member Owner for the purpose of avoiding payment of an unpaid bill for electric service previously provided by the Company.
- f. Upon return by a financial institution of a Member Owner's check (INSF, closed account, etc.) issued to the Company in payment for service subject to disconnect.

2. DISCONTINUANCE WITHOUT NOTICE

The Company may discontinue electric service without advance notice to the Member Owner for the following reasons:

- a. Repairs or emergency operations.
- b. Safety and health of Member Owners and the general public.
- c. Cooperation with civil authorities.
- d. Unsafe wiring or existence of a dangerous or defective condition of wiring equipment on the Member Owner's premises.
- e. Fraudulent use of electricity.
- f. Tampering with or destroying Company service facilities.
- g. Failure to comply with Company curtailment procedures during supply shortage.

Before discontinuance of a Member Owner's service for any reason the Member Owner will be informed by the Company staff of the charges for normal hour and after hour reconnection of service as referenced on Sheet No. 1R of the Company rules and regulations.

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Section 9 SCHEDULE SLA – SERVICE LIMIT ADAPTER

A Service Limiter provides a temporary alternative to discontinuing electric service for non-payment by extending a controlled level of service to the delinquent Member Owner prior to service being discontinued. Capacity-rated limiters shall be a minimum size of 10 Amps. If Garland chooses to install a Service Limiter, service may be discontinued without further notification. Notice of the installation shall be delivered to an adult or posted at the affected premises and shall include:

- a. The Member Owner's name;
- b. Date the Service Limiter was installed;
- c. Member Owner operational instructions for the Service Limiter;
- d. Telephone number and address of Garland; and
- e. Warning that service may be discontinued without further notification.

Section 10 RECONNECTION OF DISCONTINUED SERVICE

When service has been discontinued for violation of the Company's rules and regulations, nonpayment of bills or fraudulent use of service; and the Member Owner desires the service to be reconnected, the Company may require the Member Owner to pay in full all bills due for service rendered up to the date service was discontinued, plus the reconnection charge. The Company may elect to accept a payment arrangement with the Member Owner. Upon satisfaction of reconnection requirements, the Company shall restore service as soon as practicable.

If the Member Owner requests reconnection of service on a weekend, on a holiday or outside of the regular work hours of 8:00 a.m. and 4:00 p.m. during winter hours Monday through Friday or 7:00 a.m. and 5:00 p.m. during summer hours, Monday through Thursday of a regular work day; the Company shall inform the Member Owner of the additional charge for after-hours reconnection before the Company performs the reconnection.

The Company shall not charge to reconnect service when discontinuation was improper.

The reconnection charge amounts are referenced on Sheet No. 1R.

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ADJUSTMENT OF BILLS

Appropriate adjustment in meter readings and bills rendered for electric energy may be made under the following circumstances:

1. When meter readings are incorrectly reported.
2. When estimated meter readings are later found to vary considerably from the actual usage.
3. When there has been a change of parties responsible for an account without the meter being read or removed, and both parties are in agreement to what the final and beginning readings should have been.
4. When any meter tested by the Company or its agent is found to have exceeded the parameters as set out in the "Metering and Meter Testing" provisions of these rules and regulations.
5. In accordance with W.S. § 37-2-218, if the Company charged, collected or received any rate or rates in excess of the rates fixed in the Company's tariff, the Company shall immediately refund to the Member Owner the difference between the rates fixed in the tariff and the rates charged, collected or received.
6. If the Company undercharged a Member Owner as the result of a meter or metering inaccuracy or other continuing problem under the Company's control, the Company may bill the Member Owner, in accordance with W.S. § 37-2-222, for the amount of unmetered electricity rendered in the 183 days immediately prior to the date the Company remedies the meter inaccuracy. The typical time period over which the undercharge may be collected shall be 12 consecutive months. The Member Owner may elect to pay over a shorter period, or the Company may allow repayment over a longer period.
7. Billing adjustments may also be made from the date the error occurred if the date of the cause can definitely be identified. Not to exceed 183 days in cases where an undercharge occurred.
8. When it has been determined that there has been fraudulent use of electricity, the Member Owner shall reimburse the Company at the proper rate for unbilled power based on prior historical usage for the same load or usage billed on the estimated load and duration of the fraudulent use.

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STATE OF WYOMING

THE PUBLIC SERVICE COMMISSION OF WYOMING

Garland Light & Power
755 HWY 14A
Powell, WY 82435

Wyoming PSC No. 9
Original Sheet No. 31R

CHANGE OF OCCUPANCY OR OWNERSHIP

When a Member Owner elects to terminate service, the Company should be notified either by telephone, in person or in writing as to the effective date of such termination. The Company will read the meter as near as possible to the date requested. If a Member Owner fails to request the power be discontinued to a premises which subsequently become vacant, the Member Owner shall be responsible for all power bills relating to that premises. A Member Owner's leaving a service connected to vacant premises does not constitute consent by the Company for a new occupant of such premises to use the service without making proper application for service.

TRANSFER FEE

When a request is made to reconnect a previously constructed service or to transfer it from one Member Owner's name to another, a transfer fee will be charged, as referenced on Sheet No. 1R.

RESALE OF ELECTRIC POWER

The Company's retail rate schedules are designed for service to the ultimate Member Owner at a single location for a specified single class of use. The Company will not furnish electricity to any Member Owner for the purpose of resale.

- a. The direct sale of a utility commodity by a person without a certificate of public convenience and necessity is prohibited.
- b. A direct sale of Company commodity takes place if a person separately charges tenants or other persons for a Company commodity.
- c. This Rule does not apply to:
 - (i) The provision of the Company commodities in connection with the leasing or rental of facilities for less than 15 days' occupancy; or
 - (ii) Otherwise exempt pursuant to W.S. § 37-1-101(a)(vi)(H).

ACCESS TO PREMISES

Authorized Company personnel shall have access at all reasonable hours to premises of the Member Owner for the purpose of inspecting wiring and apparatus, removing or replacing the Company's property, reading meters and all other purposes incident to supplying electric service. The Company shall have the right to clear its service connections of any interfering tree, shrub or other obstruction.

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CHANGES IN ELECTRIC SERVICE

All equipment supplied by the Company for use by each Member Owner has a definite capacity. If a Member Owner shall add to the size of his or her electrical equipment or increase his or her electrical requirements, he or she should notify the Company, who will make a determination if the transformer, meter and other related equipment are adequate to serve the increased load.

The Member Owner will be responsible for all costs of service upgrades or downgrades. The change in electric service will be scheduled upon receipt of payment for the estimated cost of the requested change.

The Member Owner failing to advise the Company of changes or increases of his or her electric service in a timely fashion assumes responsibility for any subsequent damage to their property.

Failure to give such notice shall render the Member Owner liable for any damage to meters or accessories, transformers or wires of the Company caused by the additional or changed service load.

When the change is complete, there will be reconciliation, with the over-estimated costs refunded and payment requested for the under-estimated costs.

RELOCATION OF COMPANY POWER FACILITIES

The expenses of relocation of the Company's existing power facilities shall be borne by the party making the request. An estimate of the costs of material, direct labor, transportation and overhead cost less current value of salvaged material will be provided to the party making the request for relocation. The relocation of facilities will be scheduled upon receipt of payment in full of the estimated costs to relocate the facilities. When construction is complete, there will be a reconciliation with over-estimated costs refunded and payment requested for under-estimated costs.

Charges as referenced on Sheet No. 1R

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PROVIDING CLEARANCE FOR OVERHEIGHT OBJECTS

The Company shall be given advance notice, preferably in writing, when a house, structure, equipment or other object is to be moved upon, across or along roadways, which the Company's electric lines cross or parallel. Such notice shall include the dimensions of the object being moved (including the dimensions of the vehicle or trailer on which it is moved), the time it will be moved and the exact route over which it will be moved.

Upon receipt of advance notice, the Company will provide an estimate of the costs of material, direct labor, transportation and overhead. Payment of estimated costs shall be made in advance. When the over height object move is complete, there will be a reconciliation with over-estimated costs refunded and payment requested for under-estimated costs. Charges as referenced on Sheet No. 1R.

In no case shall anyone other than authorized Company employees remove, cut, raise or handle any wires in connection with the moving and providing of clearance.

Section 11 COMPLAINTS

The Company shall make a full and prompt investigation of all service complaints made to it by its Member Owners, either directly or through the Commission, and it shall keep a record of all written service complaints received, which shall show the name and address of the complainant, the date and character of the complaint, and the adjustment or disposal made thereof. The Company shall maintain this record for a period of three (3) years.

Upon receipt of a written complaint from a Member Owner the Company shall:

1. Make a full and prompt investigation.
2. If applicable, report the complaint and investigation results to the Wyoming Public Service Commission based on Chapter 3, Section 11 of the Commission Rules.
3. Inform the Member Owner of the investigation results.
4. Maintain a record of written complaints for three (3) years inclusive, including:
 - a. Name and address of complainant;
 - b. Date complaint received and its character;
 - c. Findings and adjustment or disposal made.

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Section 14 RECORDS

Records: Member Owner accounts shall be available for inspection by the Member Owner during normal working hours of Garland.

All other records: All records prescribed by governing authorities shall be open for inspection during normal working hours by those agencies or Member Owners when proper request is made.

The Company shall maintain records based on RUS and the Uniform System of Accounts and the Commission Rules as follows:

1. The names and addresses of all Member Owners with an identifying number of the meter or meters used by each of them for at least three years.
2. All the Company meters by [a] company number, [b] serial number, [c] manufacturer, [d] type, [e] capacity, [f] date installed, [g] its present location [h] date of purchase or other acquisition and [i] results of all meter tests - showing meter number, constants, the date and kind of test, reason for the test, reading before and after test, the error or percent of accuracy at each load, and sufficient data to verify all calculations. Such records shall be retained for the life of the meter.
3. Monthly power purchases and measured demands shall be retained for a minimum of three years.
4. Maps and records showing the transmission/distribution facilities by location, voltage and conductor size, substations and switching facilities shall be retained for the life of the facilities.

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Section 15 USE OF METER

1. All meters installed by the Company are property of the Company and only utility-authorized personnel shall install, remove, test, adjust or conduct any repair or maintenance work thereon.
2. The Company shall install and maintain all metering equipment necessary to regulate and measure the commodity delivered for billing. The Member Owner shall own and maintain the meter loop and equipment to connect at the Company's point of attachment.
3. Upon the Member Owner's request, the Company may install and maintain additional metering at the Member Owner's expense.
4. Any non-metered electric utility service shall be governed by tariff or special contract.
5. The Company shall require all services over 320 amps to be Current Transformer (CT) metered.
6. The Company will install the appropriate meter in the Member Owners main meter disconnect. For all new residential services the meter cost will be part of the line extension credit.

Section 16 METER LOCATION

For all new services, the Company requires the main meter disconnect to be installed on or near a pole or on a pedestal at the pad mount transformer in compliance with NESC and NEC requirements, as applicable.

Meters and associated devices shall be installed in a reasonable location accessible for reading, testing, inspection, removal and where such activities will minimize interference and inconvenience to the Member Owner and the Company. Under no circumstances shall any meter be removed or relocated except by authorized Company personnel.

The Member Owner shall provide and maintain, without cost to the Company a suitable location accessible for metering and installation of equipment required to provide service. The Company has the right to clear its service conductors, connections and rights of way of any interfering tree, shrub or other obstruction or to require the Member Owner to clear and remove the interfering obstruction at the Member Owner's expense.

Section 17 METER ACCURACY, MEASUREMENT AND STANDARDS

No meter shall be placed in service or remain in service that has not been tested for accuracy, registers upon no load, or that has an error in registration that is not as close to zero as practical.

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Section 18 METER TESTING PROGRAM

The Company shall provide such meter laboratory instruments, standard equipment and facilities for testing service meters for accuracy as set out in the Wyoming Public Service Commission Rules; and such equipment and facilities shall be available for Commission inspection. Testing instruments, or standard equipment shall be housed in a temperature stable environment and calibrated annually by an instrument with a higher degree of accuracy that is traceable to the National Institute of Standards and Technology.

The Company shall use the current national ANSI C12 standard to test or cause to be tested, all meters installed on Member Owner's premises in according with the following schedules:

- | | |
|----------------------------|------------|
| a. Single phase | 120 months |
| b. Polyphase | 36 months |
| c. Instrument transformers | 36 months |

The Company shall verify the contractors have calibrated all testing instruments before testing is done on the Company's system and that the testing instruments are maintained as listed above and all meter calibration equipment bear the last calibration date. Records showing the calibration of equipment not owned by the Company shall be maintained at the Company office.

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Section 19 METER READING AND BILLING

- a. Each service meter shall clearly indicate the units of measurement. If Garland Light & Power Co. invoices Member Owners in a different unit of measurement than the service meter indicates, the conversion factor shall be stated on the Member Owner's bill. In cases where special types of meters are used or where the readings of a meter must be multiplied by a constant to obtain the units consumed, that information shall be placed on the Member Owner's bill. Bills shall show the meter readings at the beginning and end of the billing period, the date of the meter readings, the units consumed, the class of service and other information necessary to enable the Member Owner to readily recomputed the amount of the bill.
- b. Each bill shall bear upon its face the date of the bill and the latest date it may be paid without penalty.
- (i) Each meter will be read by Garland Light & Power Co authorized personnel at a minimum of monthly intervals, as nearly as possible on the corresponding day of each month. An estimated reading may be utilized if a reading cannot be obtained or if it is not feasible to read the meter. Estimated meter readings or budget billing shall be clearly identified on the bill. The amount of such an estimated bill will be adjusted as necessary when the next actual reading is obtained.

When service is discontinued, a bill for final usage will be processed within 30 days following discontinuance.

BILLING AND PENALTY FOR LATE PAYMENT

The bills on all monthly electric accounts will be computed and mailed to the address furnished by the Member Owner no later than the first (1st) day of the month.

All bills must be paid by the due date stated on the bill. Unpaid bills are delinquent after the 15th. A late payment fee will be added to any undisputed outstanding balance not paid by the 20th of the month. Notice of this charge will be printed on each statement. Referenced on Sheet No.1R.

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BUDGET BILLING

Commencing April 1 of each year, residential Member Owners served under the General Service Single-Phase Rate Code A classification may elect to pay equalized monthly bills for electric service on a budget billing plan subject to the terms and conditions set forth herein. Enrollment for this program will be between April 1st and June 1st of each year.

Any Member Owner electing the budget billing plan shall pay a monthly amount equal to a total of the most recent twelve (12) months revenue times 110% (designed to offset any increase in usage) and divided by twelve (12). The most recent twelve (12) months shall be adjusted to fully reflect any rate changes which may have become effective during the said twelve (12) month period.

Said monthly payments shall be made for the following eleven successive months with the final, or twelfth month's payment being a settlement amount equal to the difference between the final, and the total payments made during the prior eleven (11) months and the actual amount due for the twelve (12) month period. If the settlement amount is a credit balance, the amount will be refunded or credited on the Member Owner's account in accordance with the Member Owner's "Budget Billing Plan Agreement." If the settlement amount is a balance owed by the Member Owner, the total balance will be due and payable on the due date indicated on the bill for the settlement month.

To be eligible to participate in the budget billing plan, a Member Owner shall meet the following requirements:

1. The Member Owner must, prior to enrollment, have received service at the same billing location for a period of twelve (12) consecutive months or more.
2. The Member Owner must be current with his or her electric energy payments at the time of application.
3. The Member Owner shall execute a standard form, "Budget Billing Plan Agreement."
4. The Member Owner must provide the Company with an accurate meter reading monthly if the meter is Member Owner-read.

Normal collection procedures shall be applicable when a Member Owner fails to pay the budget billing amount in any month when due. If the Member Owner fails to pay the budget billing amount following due notice, the Member Owner shall be removed from the budget billing plan. If there is a balance due, normal collection procedures shall be applicable.

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If service is discontinued to a Member Owner on the budget billing plan, the Member Owner shall be removed from the plan, and any outstanding amount shall be due and payable.

The monthly budget billing amount may be adjusted for any changes in the Company's rates of five percent (5%) or more. Said monthly budget billing amount may also be adjusted if the Member Owner's use of electricity changes by ten percent (10%) either up or down.

The Member Owner may elect to terminate the budget billing plan for any reason; however, the Member Owner shall not be eligible to participate in the plan until the next year's enrollment period.

Section 20 MEMBER OWNER REQUESTS FOR TESTS OF METER ACCURACY

If the Member Owner requests a test of the accuracy of the Company's meter used on the Member Owner's premises, the following provisions shall apply:

- If the meter has not been tested within 12 months, the Company shall perform the test within a reasonable time without charge to the Member Owner. The Company shall notify the Member Owner of the time when the Company will conduct the test so the Member Owner or the Member Owner's representative may be present.
- If the meter has been tested within the preceding 12 months, the Company shall notify the Member Owner of the cost to perform the test. Upon receipt of payment, the Company shall notify the Member Owner of the time when the Company will conduct the test so the Member Owner or the Member Owner's representative may be present.
- The Company shall promptly advise the Member Owner of the test results.

If a meter is found to be in non-compliance with the Company's approved meter testing program, the Company shall refund the payment the Member Owner advanced for the meter test and shall repair or replace the meter. The Company shall also adjust and refund to the Member Owner the overpayment of preceding bills, pursuant to W.S. §37-2-218. No refund is required from the Company except to the Member Owner last served by the meter prior to testing. If the Company has under collected, the Member Owner shall pay the adjusted costs back to when the error transpired but no greater than 183 days prior to the meter being shown in error, pursuant to W.S. § 37-2-222.

Upon receipt of a written request by the Wyoming Public Service Commission, the Company shall within twenty (20) days retest the accuracy of such meter tested and notify the Commission of the test. No charge shall be made for such tests.

The meter accuracy test charge amount is referenced on Sheet No. 1R.

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COMPANY EQUIPMENT AND FACILITIES

The Member Owner shall not remove or tamper with the Company's property, nor shall the Member Owner permit anyone who is not an agent of the Company to remove or tamper with the Company's property.

UNLAWFUL USE OF ELECTRICITY

1. The Company installs two seals at each meter, i.e., [a] to prevent access to the internal mechanism of the meter and [b] at the point the meter is attached to the meter base. Only Company employees are authorized to break either seal.
2. The Member Owner shall not [a] break a meter seal, except in an emergency, [b] remove a meter, [c] tamper with wiring or metering equipment, [d] jumper metering equipment or service wiring, or [e] use electricity from the Company's system in any unlawful manner.
3. In the event the Company discovers unlawful use of electricity or attempted unlawful use of electricity (such as breaking of meter seals, removal of meters, tampering with metering equipment, jumper metering equipment or service wiring), the Company shall have the right to discontinue service without notice to the Member Owner.
4. Service will not be resumed to the Member Owner until such Member Owner shall have paid all bills due the Company, including, [a] the reconnect charges, [b] the calculated bill for electricity unlawfully consumed, and [c] for any damage to the meter, metering equipment or other Company facilities. In addition, service will not be restored until all necessary or required changes have been made in the Member Owner's wiring to eliminate unsafe conditions or unlawful installations, or at such time as the Wyoming Public Service Commission orders the service reconnected
5. If it is shown to the satisfaction of the Company that the Member Owner had no connection with or knowledge of such unlawful use of electricity, his or her service will be restored without charge.

The charges are referenced on Sheets No. 1R & 2R.

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Section 27 REPORTABLE INCIDENTS

SERVICE INTERRUPTION REPORTING PLAN

In compliance with the Wyoming Public Service Commission's adopted Rule Chapter 3, Section 27. Additional Electric Utility Service Interruption Reporting, The Company has developed and submitted the following Service Interruption Reporting Plan.

A. DEFINITIONS of Minor and Major Service Interruption:

1. Major Service Interruption (Scheduled or Nonscheduled);

- A Major Service Interruption shall be defined as the loss of service to one (1) or more distribution substation feeders for a period greater than two (2) consecutive hours.
- A Major Service Interruption shall also be defined as a Service Interruption impacting twenty five (25) Company Member Owners or more for a period exceeding eight (8) hours or longer.
- Fifty percent (50%) of total system for two (2) hours or more.

2. Minor Service Interruption (Scheduled or Nonscheduled):

- Shall be all other Service Interruptions.

B. Member Owner Notification Requirements:

1. Major or Minor Service Interruptions (Scheduled):

- The Company shall make a reasonable effort to notify its Member Owners 2 business days prior to a scheduled Service Interruption.
- Scheduled Service Interruptions that will occur on Monday will require Member Owner notification on the previous Thursday.

C. Commission Notification Requirements:

1. Major Service Interruption (Scheduled):

The Company shall notify the Commission of all planned major service interruptions, defined per tariff, at least 48 hours in advance, except in emergencies.

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2. Major Service Interruption (Nonscheduled).

- In the event that a Major Service Interruption resulting from a substation feeder lasts longer than two (2) consecutive hours the Commission shall be notified immediately, using the Commission's Service Interruption Reporting Telephone (SIRT). On the next business day, the Company shall follow up with an email report utilizing the form provided on the Commission's website.
- In the event that a Major Service Interruption impacting twenty five (25) Member Owners or more for a period exceeding eight (8) hours or longer, the Commission shall be notified immediately, using the Commission's Service Interruption Reporting Telephone (SIRT). One the next business day, the Company shall follow up with an email report utilizing the electronic form provided on the Commission's website.

3. Minor Service Interruption:

- No Commission notification necessary.

D. Commission Reporting Requirements:

1. The Company shall prepare and file quarterly reports of all major and minor Service Interruptions in accordance with IEEE Standard 1366. Quarterly reports shall be filed with the Commission utilizing the electronic form provided on the Commission's website.
2. The Company shall annually review its Service Interruption Reporting Plan. If there are proposed modifications and definitions of major and minor service interruptions specific to the Company's system, the revised Service Interruption Reporting Plan shall be filed with the Commission by May 1. If after the utility's review, there is no change to the Service Interruption Plan, the Company shall so notify the Commission by letter by May 1.
3. The Company shall follow up any reportable incident or incident reported to the SIRT with an email report within 24 hours of the initial SIRT notification or as otherwise directed by the Commission.

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4. Reports to the Commission shall include, but not be limited to:
- a. Location and geographic extent;
 - b. Damage assessment, explaining the risks and likely effects on the public, the Member Owners, other utilities and telecommunications services;
 - c. Date and time service interruption began;
 - d. Number of consumers or individuals affected;
 - e. Cause, if known;
 - f. Estimated time of service restoration and basis for estimate;
 - g. Any deaths or injuries;
 - h. Efforts undertaken to restore service;
 - i. Efforts undertaken to assist affected individuals;
 - j. Other governmental agencies notified;
 - k. Contact information for reporting individual;
 - l. If the event is ongoing, the time interval until the Commission will be updated; and
 - m. Any other information that may be necessary to assess the threat or damage.

E. Company Major Service Interruption Contact Information:

The Company shall submit a written, confidential list of contact names and telephone numbers to be used when a service interruption occurs to the Commission.

The list shall:

Be resubmitted each January and July, whether or not the contact person(s) have changed since the last submittal;

Be updated as soon as a contact changes;

Include contact information to communicate with individuals who are knowledgeable about service interruptions, the estimated duration and the possible causes of service interruptions;

and

Include contact information to communicate with individual(s) who are available to confer with the Commission at all times.

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Section 35 QUALIFYING FACILITIES

To provide compliance by the Company with the requirements of Sections 201 and 210 of the Public Utility Regulatory Policies Act (PURPA) of 1978, as amended and all governmental regulations lawfully promulgated thereunder (PURPA). To encourage the development of qualifying and small power production facilities as defined by the aforementioned PURPA requirements. To offer a fair, reasonable and nondiscriminatory procedure through which the Company may interconnect with qualifying and small power production facilities in accordance with PURPA requirements.

Availability:

These Rules and Regulations apply to all qualifying facilities. Qualifying facilities and small power production facilities of more than 25kW will be considered on a case by case basis and will be governed by these Rules and Regulations, Rate Tariffs and in correlation with the policies set forth by the Company's wholesale power supplier, Tri-State Generation and Transmission Association Inc. These Rules and Regulations apply to both existing and established facilities and are subject to change from time to time as may be deemed necessary or desirable by the Company or as may be required by governmental authorities.

Policy:

- A. Prospective Member Owner with qualifying facilities shall submit a written submittal to the Company of generation intention to install at least 150 days prior to such installation. The owner or operator of a qualifying or small power production facility greater than 25 kW shall as part of the submittal include detailed electrical circuit diagrams of the installation, equipment nameplate data for interface devices and control systems and a facility site plan. Prior to any interconnection between the Company and the Member Owner generator, both parties shall enter into a written contract provided by the Company, in accordance with its applicable Rules and Regulations, and Rate Tariffs. No qualifying facility shall be connected to the Company's electric system without the Company's advance approval of such facility as being in compliance with these Rules and Regulations.
- B. The completed facility shall meet all applicable local, state and national codes and is subject to inspection by any authorities having jurisdiction, prior to the final parallel interconnection with the Company. The Company may inspect or require a test of the facility at any time without advance notice.

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- C. The Member Owner generator will be responsible for and shall pay for all costs associated with any additions or alterations to the Company's electrical system required to accommodate the qualifying facility.
- D. An approved disconnecting device operable by the Company and suitable for disconnecting the qualifying facility from the Company's electrical system shall be required.
- E. Following the initial installation, applicable inspections and acceptance by the Company of a qualifying facility, the Member Owner generator shall obtain approval from the Company prior to making any revisions to the qualifying facility, interconnection equipment, control devices and/or protective equipment.
- F. The control devices and/or protective equipment shall be approved by the Company. This equipment must operate in accordance with the following safety and reliability requirements:
1. Provide for an immediate automatic shutdown or separation of the qualifying facility's generation equipment and storage devices from the Company's electrical system in the event of any of the following conditions, whether emanating from the Company's electrical system or that of the qualifying facility:
 - a) Momentary or extended interruption of electrical service on the Company's lines serving the qualifying facility.
 - b) Deviation of frequency or voltage levels, outside the Company's normal operating standards on the Company's electrical system, serving the qualifying facility.
 - c) If the qualifying facility is operating in parallel with the Company's three phase electrical system, existence of abnormal rotation of phases or existence on any phase or phases of a condition listed in (a) or (b) above.
 2. The shutdown or separation shall continue until the interruption, deviation or abnormal condition listed in (1) above has been eliminated and all applicable parameters listed in (1) are returned to within the Company's normal standards.
- G. In the event the Company determines in its sole discretion that the qualifying facility poses any safety hazard to any person or property, poses a hazard to the reliability of the Company's electric system or that the facility's protective/control equipment is operating improperly, the Company shall have the right to enter onto the qualifying facility site and immediately disconnect the facility from the Company's electrical system.
- H. The Member Owner generator shall be responsible for all costs associated with any adverse effects, losses or need for repairs of other Member Owner's equipment, or the Company's electrical system caused by the approved interconnection or operation of a qualifying generation facility.

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Garland Light & Power
755 HWY 14A
Powell, WY 82435

Wyoming PSC No. 9
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- I. Should the parallel operation of a qualifying facility cause interference or adversely affect the voltage, frequency, harmonic content or power factor in the Company's electrical system or the services to other Member Owners, the Company may require disconnection of the qualifying facility from the Company's electrical service until which time the condition is corrected.
- J. The Company may recommend liability insurance coverage by the Member Owner co-generator. Review or testing of the qualifying facility by the Company does not constitute any assumption of liability by the Company for the safe, reliable and lawful operation of the qualifying facility.
- K. If the Member Owner generator fails to comply with the aforementioned Rules and Regulations or if the qualifying facility constitutes a safety hazard, is a detriment to the Company's electric system reliability, is in violation with any applicable code, regulation or law, the Company may at any time terminate the interconnection and parallel operation of the qualifying facility.

Date Issued: June 13, 2017

Date Effective: July 6, 2017

By: Mary Ann Keeler

Title: General Manager

PUBLIC SERVICE COMMISSION

APPROVED

EFFECTIVE:

DOCKET NO:

STATE OF WYOMING

JUL 06 2017
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THE PUBLIC SERVICE COMMISSION OF WYOMING

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GLOSSARY OF TERMS

AMPERAGE RATING- equipment rating for the flow of electricity.

ANSI C12- American National Standard for Electric Meters, Code for Electricity Metering

ANSI C84-1 – American National Standard for Electric Power Systems and Equipment, Voltage Ratings (60 Hertz)

COMMISSION- Wyoming Public Service Commission.

COMPANY- regarding Garland Light & Power Co., is a nonprofit, member-owned electric cooperative utility governed by the Board of Directors elected by the members.

DISTRIBUTION FACILITIES- electrical facilities that are used at distribution level voltages up to and including 35 kV.

EXTENSION- any addition to existing electrical facilities to provide service to a Member-Owner or group of Member-Owners.

HARMONIC DISTORTIONS- voltage and current distortions that result in an adverse change in the supplied electricity caused by installation of electrical equipment on the Member-Owner's side of the point of delivery.

IDLE SERVICES- Any electrical account that has been disconnected for a period of twelve (12) consecutive months and is not presently paying an electric bill.

IEEE 519 - Institute of Electrical and Electronics Engineers, Recommended Practice and Requirements for Harmonic Control in Electric Power Systems.

MEMBER OWNER- those persons who by their application for membership and acceptance by the Board of the Cooperative are part owners of Garland Light & Power Company, a rural electric cooperative.

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METER- a device that is capable of measuring the flow (usage) of electricity.

NEC- National Electrical Code. Handbook used for electricians.

NET METERING- a Member Owner owned generation from wind, solar, biomass or hydro source that is connected to the grid through the Member-Owner's meter and is not more than 25 kW.

NESC- National Electrical Safety Code. Handbook used for lineman.

POINT OF DELIVERY- The point of delivery of electric service shall be at the point at which the electric supply system of the Company connects to the service drop of the Member Owner on overhead. On underground the point of delivery is that point where Garland's service lateral connects to the Member Owner's service conductors.

PSC- Wyoming Public Service Commission

QUALIFYING FACILITY- As defined by the Public Utilities Regulatory Policy Act: Quality facility means a cogeneration facility or a small power production facility.

RIGHT-OF-WAY- an easement, or a legal right of access to go over or across land, a service line permit, a franchise agreement, or any other possessory right or interest granted to the Company to locate Company facilities.

RUS- United States Department of Agriculture Rural Utilities Service

SERVICE DISCONNECTS- electrical equipment that provides a means of electricity disconnecting the load from the supply.

SIRT- Service Interruption Reporting Telephone Number

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